



**SHREDZONE**

[WWW.SHREDZONE.COM](http://WWW.SHREDZONE.COM)





## An introduction to the world of document destruction

Companies and businesses across America are utilizing the services of paper shredding and document destruction companies to dispose of highly-sensitive financial and consumer information.

From financial institutions and healthcare companies to non-profit organizations and consumer businesses, smart businesspeople avoid the hassles posed by unreliable and malfunctioning office shredders, employees neglecting to properly discard confidential information, and the hours of downtime and lost revenue caused by key employees spending valuable time shredding documents.

Indeed, according to the Federal Privacy Act, accidental, or unintentional disclosure of financial records, personal files and business records can result in costly financial losses and judicial penalties.

Proper document destruction can prevent identity theft, fraud, and security breaches that can seriously damage a business and its finances. And when it comes to proper document destruction, ShredZone has established itself as an emerging leader in the paper shredding and recycling industry.

## The many valuable services offered by ShredZone

Boasting a multitude of options and services to suit any sized company or business, the professionals at ShredZone serve the New York and New Jersey regions with integrity, trust and reliability.

**“ ShredZone has proven itself as an emerging leader in the paper shredding and recycling industry ”**

ShredZone specializes in secure paper shredding and document destruction. In addition, ShredZone also offers product destruction for electronically stored data on tapes, discs, film ribbons, x-rays and cataloging magazines. To benefit clients, ShredZone offers mobile, weekly, and monthly document shredding services.

ShredZone operates under a code of confidentiality and is a certified member of NAID (National Association for Information Destruction); all employees are licensed, bonded, uniformed and display official ID to adequately ensure client-security.



ShredZone minimizes the hassle involved in shredding documents by providing clients with attractive, office-grade, locked consoles for disposing of confidential material. Consoles meet or exceed the requirements of both, the HIPAA and Gramm, Leach-Bliley (GLB) Act for the safe storage of materials prior to shredding.

### Documents deposited in this console may include:

- financial statements
- medical records
- legal briefs
- tax records
- bank statements
- credit card receipts
- bids and proposals
- invoices
- client information
- confidential files





## How ShredZone will benefit your company, business & employees

ShredZone's services allows for the secure disposal of highly-sensitive personal, business financial, and consumer information. Additionally, ShredZone's services will save significant amounts of time for office staff, improve overall employee productivity and streamline everyday corporate tasks and operations.

At designated times and intervals, a ShredZone mobile shredding truck will conveniently arrive at your office or warehouse locations, empty the security console and destroy the confidential documents; a valid Certificate of Destruction will be provided for legal requirements and purposes.

ShredZone also offers purge services designed for high-volume document clear-outs and bulk quantities of confidential storage files.

ShredZone prides itself on the quality of services it provides to clients. To learn more about how ShredZone can help secure your business, call the ShredZone professionals at:

**1-877-SHREDZONE**

**“ShredZone's services will save significant amounts of time for office staff & improve overall employee productivity”**



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